

CODE OF CONDUCT FOR VISITORS OF FRIM CAMPUS



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**MINISTRY OF NATURAL RESOURCES AND ENVIRONMENT (NRE)
FOREST RESEARCH INSTITUTE MALAYSIA (FRIM)**

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PART 1 - DEFINITION/INTERPRETATION

“FRIM”	A research institute established under Section 11 the Malaysian Forestry Research and Development Board (MFRDB) Act 1985.
“FRIM Campus”	Any land or water, operated or established by FRIM, and all vegetation or natural substances, buildings, fixtures, monuments, structures and their contents located at FRIM which has registered address at Kepong, Selangor Darul Ehsan, Malaysia.
“Visitors”	Members of the public who are given permit by FRIM to enter FRIM Campus for non-recreational or recreational activities but not limited to activities such as jogging, cycling and other activities that are allowed by FRIM from time to time.
“FRIM Law Enforcement Officer”	A person who is officially appointed by FRIM to enforce rules and ensure a safe and suitable environment for visitors of FRIM Campus.

PART 2 - GENERAL RULES AND REGULATIONS

CHAPTER 1.0 - POLICY

FRIM is committed to provide the Visitors with quality recreational opportunities in a safe, healthy and enjoyable environment. To fulfill this commitment, the provisions contained in this Code of Conduct are hereby established as the rules and regulations that must be obeyed by visitors in FRIM Campus. The Code of Conduct simply requires that Visitors, with or without reasonable accommodation, conduct themselves in a rational and reasonable manner, in accordance with the rules and regulations established by FRIM.

CHAPTER 2.0 - HOURS OF OPERATION

- 2.1 Activities by Visitors within FRIM Campus can only be carried out during:
- a) Working days:
 - i) First schedule: 5.30 a.m. – 7.30 a.m. and,
 - ii) Second schedule: 8.30 a.m. – 7.30 p.m
 - b) Public holidays: 5.30 a.m. – 7.30 p.m.
 - c) Last entry to FRIM Campus: 6.30 p.m.
- 2.2 Visitors are only allowed to park at designated areas. Visitors are **NOT ALLOWED** to park at FRIM staff's parking lots. Visitors are prohibited from removing cones or any barrier meant to designate parking spaces for FRIM staff, invited guests or other visitors with appointments.
- 2.3 Pre-booking is required and a nature guide must be engaged for entering FRIM nature trails. Visitors shall report to FRIM One Stop Centre upon arrival.

- 2.4 Please refer to FRIM's website/FRIM One Stop Centre for information on accessible trails. FRIM reserve the right to close off any area or facility within its campus, whenever it is deemed necessary.
- 2.5 Tickets purchased are not refundable.

CHAPTER 3.0 - RECREATIONAL AREA

- 3.1 Areas **ALLOWED** for all recreational activities, except mountain biking, are limited to the following:
- a) Jalan Foxworthy
 - b) Jalan Jelutong
 - c) Jalan Kapur
 - d) Kepong Botanic Gardens
 - e) Jalan Kg. Jawa
- 3.2 Mountain biking activities are only **ALLOWED** on designated trails (Part 3, Chapter 4).
- 3.3 Visitors other than mountain bikers, are strictly **PROHIBITED** from using the designated mountain bike trails in order to avoid accidents.

CHAPTER 4.0 – VISITORS' LIABILITY

- 4.1 Except to the extent prohibited by law, Visitors assume all liability for any damage, loss or accident which may arise from their visit to FRIM Campus. FRIM makes no representation or warranties, wholly or partially, express or implied to be responsible to any damage, loss and accident that may occur during their visit to FRIM Campus.

CHAPTER 5.0 - PERMITS/PASS

- 5.1 Permit/Pass is issued to Visitors for the purpose of the enjoyment or the usage of the FRIM Campus. FRIM has the right to prohibit any visitor from entering FRIM Campus and revoke any annual Permit/Pass if the visitor in any way obstructs, delays or interferes with the free movements of any other person, or hampers or impedes the conduct of any authorised business or activity within FRIM Campus.
- 5.2 Visitors are obliged to show their Permit/Pass to FRIM Authorities whenever requested. FRIM has the right to impose actions deemed necessary if any visitors fail to do so.

CHAPTER 6.0 - VISITORS' CONDUCT

- 6.1 Visitors are **PROHIBITED** from the following during their visit in FRIM Campus:
- a) Littering;
 - b) Fishing, hunting, feeding and disturbing animals;
 - c) Collecting plants and natural substances without permission;
 - d) Behaving and dressing indecently;
 - e) Engaging in illegal activities including drugs misusing, consuming alcohol and other dangerous substances.
 - f) Behaving indecently or causing nuisance, such as forming groups and causing discomfort to other visitors;
 - g) Parking in non-designated areas;
 - h) Entering any restricted areas and buildings without permission;
 - i) Open burning;

- j) Driving dangerously or causing discomfort to others;
- k) Vandalising FRIM's properties and natural resources;
- l) Conducting recreational activities in the areas other than the areas specified in Part 2; Chapter 3.0.
- m) Bringing in pets;
- n) Opening or creating new trails without FRIM's authorisation; and
- o) Conducting any activities that are not approved by FRIM, causing suspicion, nuisance or disturbance to other Visitors or FRIM staff.

CHAPTER 7.0 - APPLICATION

This Code of Conduct for Visitors of FRIM Campus shall apply to all activities carried out within FRIM Campus but not limited to only activities mentioned in this Code of Conducts.

FRIM reserves the right to determine which activities are deemed unsuitable.

CHAPTER 8.0 - LETTER OF UNDERTAKING

It is compulsory for Visitors to sign Letter of Undertaking with the enforcement of the Code of Conduct for Visitors of FRIM Campus.

PART 3 - RULES AND REGULATIONS FOR SPECIFIC ACTIVITIES

CHAPTER 1.0 - CANOPY WALKWAY

- 1.1 Only Visitors with a pass or ticket from FRIM One Stop Centre are allowed to use the Canopy Walkway.
- 1.2 FRIM's nature guide service must be engaged for visitors in a group of ten (10) or more.
- 1.3 Maximum of four (4) visitors are allowed on each platform of the walkway at one time.
- 1.4 Keep a distance of at least five (5) metres in between each visitor while trailing along the Canopy Walkway.
- 1.5 Visitors are only allowed to take photographs while on the observation decks but not on the walkway.
- 1.6 Visitors are strictly **PROHIBITED** from the following:
 - a) Leaning against hands rails;
 - b) Gathering in one area while on the walkway platform;
 - c) Smoking, running, swinging, jumping and committing nuisance or any other that may be dangerous for visitors using the Canopy Walkway; and
 - d) Vandalising any structure related to the Canopy Walkway and the trees.
- 1.7 Visitors are wholly responsible for their own safety and belongings. FRIM shall not be held responsible and liable for any damages, accidents and losses that may occur from the use of the walkway.

CHAPTER 2.0 - PERAH CAMPSITE

Visitors for the purpose of this chapter refer to the members of the public given permission to use the campsite.

- 2.1 Visitors are required to provide a name list of their team, their details during the booking as required by FRIM for the purpose of record and emergency.
- 2.2 Visitors booking of the campsite will be confirmed upon receipt of full payment. FRIM will not refund any payment should the duration of the activity be shortened at the request of the Visitors.
- 2.3 Only halal food is permitted on the campsite.
- 2.4 The leader of the Visitors shall be responsible for all conduct of their group members.
- 2.5 School groups, must obtain consent letter from school authority and each group must be accompanied by appointed teacher(s) throughout their excursion in FRIM Campus.
- 2.6 Visitors are advised to conduct safety patrols as a precaution for the security of members.
- 2.7 It is compulsory to conduct a clean-up session at the end of every programme to ensure the campsite area and its facilities are clean and in good condition. All rubbish in bins must be transferred into the main rubbish collection centre.
- 2.8 The Visitors are strictly **PROHIBITED** from:
 - a) Setting up fire in or adjacent to the tents;

- b) Cooking in or adjacent to the tents;
- c) Littering;
- d) Wasting electricity and water; and
- e) Bringing in vehicles into the campsite compound.

*Any activity involving the setting up of camp fire shall only be conducted by the camp warden.

CHAPTER 3.0 - BIRD WATCHING

Bird watching is one of the interesting activities in FRIM as there are specific habitats for special Malaysian birds as well as migratory ones. Visitors shall observe the conducts below.

- 3.1 Observe birds without disturbing them. No mobile phones, music players and loud conversation allowed. The welfare of the birds must be treated as the priority.
- 3.2 Do not use recorded calls to attract birds. This stops them from carrying out regular activities and will affect their habitat.
- 3.3 Flash is not allowed to be used when taking bird pictures.
- 3.4 Birdwatchers shall respect other groups of visitors who are conducting their preferred activities.
- 3.5 Birdwatchers need to engage FRIM guides if they enter nature trails.
- 3.6 Birdwatchers are bound by the general rules and regulations of FRIM Campus as stated in PART 2 of this Code of Conduct.

CHAPTER 4.0 - MOUNTAIN BIKING

- 4.1 Visitors, for the purpose of this chapter shall refer to the mountain bikers who are given Permit/Pass by FRIM to conduct their activities within FRIM Campus.
- 4.2 The tracks shall be opened for activities from **5.30 a.m.** until **7.30 p.m.**
- 4.3 Visitors must only conduct their activity on the designated tracks.
- 4.4 Mountain biking permit shall be displayed for inspection and not transferable to other visitors.
- 4.5 Suitable attire including safety helmet need to be worn at all time during the cycling activity.
- 4.6 Visitors are bound by the general rules and regulations of FRIM Campus as stated in PART 2 of this Code of Conduct. Please refer to FRIM's website/ FRIM One Stop Centre for information on the accessible trails.

CHAPTER 5.0 - JOGGING

- 5.1 Joggers shall comply with all the rules and regulations mentioned in Part 2 or have their Permit/Pass revoked.
- 5.2 Areas permissible for jogging activities can be referred to in Part 2; Chapter 3.0.
- 5.3 Joggers shall always dress decently and be respectful of other users of the campus.

- 5.4 Joggers shall always be alert of the traffic and be responsible for their own safety.

CHAPTER 6 – NATURE TREKKING

- 6.1 For nature trail hiking, all visitors need to register at FRIM One Stop Centre.
- 6.2 Visitors must be accompanied by a FRIM nature guide at all times.
- 6.3 A fee shall be imposed for the services of a nature guide. One guide shall handle up to 25 visitors only.
- 6.4 Nature trails include:
- a) Keruing
 - b) Salleh
 - c) Sebasah
 - d) Engkabang
 - e) Razak
 - f) Rover track
- 6.5 Other General Rules and Regulations stipulated in PART 2 shall also be applicable for nature trekking.

*In any relevant case, the Director General of FRIM reserves the right to change, amend or revoke and exclude any term indicated in the Code of Conduct for Visitors of FRIM Campus.



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